

PROPOSED
CENTRAL SECTOR PLAN SCHEME OF
**Free Coaching for
Students with Disabilities**

Effective from 1st April, 2015



**GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES**

F.No. 14-24/2013-DD.IV/Sch.
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities

**Central Sector Plan Scheme of
Free Coaching for Students with Disabilities**

(To Be Effective from 1st April 2015)

1. Background

Article 41 of Part IV ('Directive Principles of State Policy') of the Constitution provides that the State shall make effective provisions for securing the right to work, to education and to public assistance in the cases of unemployment, old age, sickness and disablement, and in other cases of undeserved want.

Article 46 of Part IV ('Directive Principles of State Policy') of the Constitution enjoin upon the State to promote with special care of educational and economic interests of the weaker sections of the people. Article 38(2) of the same Part also enjoins upon the State to minimize inequities in income and to endeavour to eliminate inequalities in status, facilities and opportunities, not only amongst individuals but also amongst groups of people residing in different areas or engaged in different vocations.

The scheme for providing free coaching to students belonging to Scheduled Castes (SCs) and Other Backward Classes (OBCs) is presently available. However, there is no on-going such scheme for students with disabilities. XII Five Year Plan document in the context of socio-economic development of persons with disabilities inter alia provides that emphasis will be on educational development of such persons through a scheme on free coaching of students with disabilities.

2. Objective

- 2.1 The objective of the Scheme is to provide coaching for economically disadvantaged students with disabilities, having minimum 40% or more disability to enable them to appear in competitive examination and succeed in obtaining an appropriate job in Govt./ Public/Private sector.
- 2.2 The courses for which the Coaching will be imparted shall be as follows:-
- i) Group A and B examinations conducted by the Union Public Service Commission (UPSC), the Staff Selection Commission (SSC) and the various Railway Recruitment Boards (RRBs);
 - ii) Group A and B examinations conducted by the State Public Service Commissions;
 - iii) Officers' Grade examinations conducted by Banks, Insurance Companies and Public Sector Undertakings (PSUs)
 - iv) Premier Entrance Examinations for admission in (i) Engineering (eg. IIT-

- JEE & AIEEE), (ii) Medical (eg. AIPMT), (iii) Professional courses like Management (eg. CAT) and Law (eg. CLAT) and (iv) such other disciplines, Ministry may decide from time to time.
- v) Finishing courses/job oriented courses for employment in the private sector like IT, Bio-technology etc. in need of soft skill and other professional courses specified by the Government from time to time.

3. Implementing Agencies

The Scheme will be implemented through the reputed institutions/centres run by the

- i) Central Government/State Governments/ UT Administrations/ PSUs/ autonomous bodies under Central/State Governments;
- ii) Universities (both Central and State including the Deemed Universities in the private sector), and
- iii) Registered private institutions/NGOs.

4. Eligibility

- i) Free coaching under this scheme will be available to students with disabilities who are covered under the Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1995 and the National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999.
- ii) The students must have secured percentage of marks in the qualifying examinations as prescribed for the courses/examinations for which free coaching is being imparted under the scheme;
- iii) The students should be selected based on merit in the qualifying examinations for appearing in the relevant competitive examinations for which coaching is to be imparted;
- iv) Only students with disabilities having total family income of Rs.3.00 lakh per annum shall be eligible under the scheme;
- v) The candidate is not availing the benefits of free coaching under any other scheme of the Central Govt.
- vi) Benefits under the scheme can be availed for two chances only, irrespective of the number of chances; he/she may be entitled to in a particular competitive examination. The coaching institution will also be required to take an affidavit from the students that they have not taken benefit more than twice under the scheme.
- vii) Where examination is conducted in two stages viz. Preliminary and Main, the candidates will be entitled for free coaching for both the examinations. However, coaching for the main examination shall be available only to those candidates who have cleared the preliminary examination; and
- viii) In the event of any student remaining absent for more than 10% of classes of a course, without any valid reason, benefits of free coaching to him/her shall be discontinued and another student shall be taken in his/her place.

5. Selection of coaching Institutes

- i) The Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Government of India shall invite the proposals from the applicant institutes on-line basis through the National e-Scholarship Portal being developed by Deptt. of Electronics and Information Technology. The model application form prescribed is given in Form – I (enclosed).
- ii) Central/State Governments, Central/State Public Sector Undertakings, Autonomous Bodies under Central/State Governments and Central / State Universities shall submit their proposals directly to the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Government of India.
- iii) Registered private institutions/NGOs shall submit their proposals through respective State Govt. / U.T. Administration. The State Govt./UT Admn. shall forward the proposal of the institutions with their recommendation to the Department of Empowerment of Persons with Disabilities, in prescribed Form – II (Enclosed).
- iv) The proposals received from the implementing agencies will be considered by a Committee consisting of the following:-

(a) Joint Secretary, Department of Empowerment of Persons with Disabilities, Min. of SJ&E,	- Chairman
(b) A representative from IFD, M/o SJ&E	- Member
(c) A representative from the Niti Ayog	- Member
(d) A representative from the M/o HRD	- Member
(e) A representative from AICTE	- Member
(f) A representative from registered private institutions/NGOs to be nominated by Minister of SJ&E, GOI	- Member
(g) Director, Department of Empowerment of Persons with Disabilities, M/o SJ&E	- Member Secretary
- v) The concerned Division in Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India, shall carry out a preliminary screening of the proposals received and shortlist those, which prima facie satisfy the eligibility criteria laid down and have all prescribed supporting documents under the scheme. The Committee will further shortlist institutions which prima-facie appear to be suitable for conducting the coaching.
- vi) The Department of Empowerment of Persons with Disabilities, if required, may also obtain necessary feedback, about the applicant institution from Rehabilitation Council of India/National Institute's/ National Handicapped Finance Development Corporation or any other organisation or by deputing a suitable officer from the Department.

- vii) The coaching institutions shall be selected for a period of 3 years. The coaching institution once selected by the Department shall not have to apply afresh in response to the advertisement at 5(i) above mentioned during the project period unless they are asked to do so.
- viii) The cases of release of funds to empanelled institutions shall be considered by the Selection Committee every year. The empanelled institutes will apply in separate format prescribed by the Department at Form – III (enclosed).

6. Funding Pattern

- i) The Department of Empowerment of Persons with Disabilities shall fund the entire expenditure treating the Scheme as a Central Sector Scheme.
- ii) The grants-in-aid along shall be released directly to the institutions/centres concerned.
- iii) Grants-in-aid shall be released to institutions concerned in two installments for each proposal for a respective year.
- iv) The second installment of Grants-in-aid to projects of Central/State Governments, Central/State Public Sector Undertakings, Autonomous Bodies under Central/State Governments, Central/State Universities will be released to the organizations on production of Utilization Certificate with complete details of expenditure made. Such projects would be subject to inspection by officials of Department of Empowerment of Persons with Disabilities, on random basis.
- v) The second installment of Grants-in-aid to registered private institutions/NGOs would be released on production of Utilization Certificate, complete details of expenditure made and after receiving a satisfactory inspection report from the State Government concerned or by the Department of Empowerment of Persons with Disabilities,, Organizations under the Department or the organisation (s)/ Officers authorized in this regard by Department of Empowerment of Persons with Disabilities,.
- vi) Funds would not be released to those empanelled organizations after first year who have failed to show satisfactory performance.
- vii) The grants-in-aid to all empanelled organizations shall be released during 2nd and 3rd year only after receipt of due Utilization Certificate, list of students coached with the previous year's grant, Audited Accounts in respect of previous year's funds, performance of students coached during previous year.
- viii) The transport allowance @ Rs.1,000/- per month , stipend @ Rs. 1,500/- per month for local student and Rs. 3,000/- per month for outstation students for the entire duration course shall be released

by the Department directly to the candidates' bank accounts through ECS/RTGS after the completion of course.

7. Quantum of Fee

- i) The financial assistance in respect of various courses would be broadly as under:-

S.No.	Name of course for which coaching to be provided	Duration of coaching	Maximum ceiling of Coaching fee paid to institution per Candidate (in Rs.)
1	Civil Service(Preliminary)/ State Civil Services (Preliminary)	Minimum 5 months	20,000
2	Civil Service(Mains)/ State Civil Services (Mains)	Minimum 4 months	20,000
3	Entrance examination for Engineering, Medical, MBA and other professional courses	Minimum 4 months	20,000
4	Other Group A&B examinations conducted by UPSC, State Public Service Commissions (SPSCs), Group B Examinations conducted by SSC and SPSCs	Minimum 4 months	15,000
5	Officers Grade examinations for recruitment in the Banks, LIC, GICs, PSUs	Minimum 4 months	15,000
6	Finishing job courses	Minimum 3 months	To be decided by the Selection Committee on the basis of proposal and prevailing market rate

However, the Committee mentioned in para 5 above, will decide the fee structure for different examinations as well as duration of coaching after getting the market feedback every year. Accordingly, it will vary from year to year.

8. Stipend and Transport Allowance

Stipend will be payable at the rate of Rs.1500/- per student per month for local students and Rs.3000/- per student per month for outstation students. In addition, all students with disabilities undergoing coaching shall be paid transport allowance @ Rs.1000/- (Rupees One Thousand Only) per month for

the entire duration of the coaching. The stipend to each student shall be released by the Department directly in student's bank account through ECS/RTGS.

9. Ratio of students to be coached

The ratio of students suffering from (i) blindness or low vision; (ii) hearing impairment; and (iii) locomotor disability or cerebral palsy to be coached under the scheme will 1:1:1. In case of non-availability or inadequate availability of students in a particular category, the Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities, can relax this ratio.

10. Selection of Candidates

- i) With a view to give the Scheme wide publicity, the coaching institutes shall issue advertisement in local newspapers and one national daily newspaper inviting applications from the eligible students with disabilities as per provisions of the scheme and as much as possible publicise the scheme through hoardings and electronic media.
- ii) Selection of students will be made by the:-
 - a) Institutes run by Central/State Governments, Central/State Public Sector undertakings, Autonomous Bodies under Central/State Governments, Central/State Universities.
 - b) Registered private institutions/NGOs by involving an officer (not below the rank of District Social Welfare Officer/ District Disability Welfare Officer) to be nominated by the District Magistrate/Collector/Deputy Commissioner concerned. The selection should be made covering candidates from different areas and observing the relevant provisions of the scheme.

11. General Provisions

- i) The registered private institutions/NGOs will admit such of the students only who are selected through process indicated at para-9 above and will be paid grants-in-aid only in respect of such students.
- ii) The institutes shall maintain full record of progress for coaching and placement of the candidates.
- iii) Grants-in-aid released to the institutions shall be dealt with in a separate account by the institute.

- iv) The institutions shall utilize the grants-in-aid for specified purposes only. In the event of the grantee institution acting in contravention of this condition, the institution will be liable to refund the amount received with 18% penal interest and other action, as deemed necessary.
- v) After conclusion of the coaching programme, the institution shall submit to the Department of Empowerment of Persons with Disabilities,, Ministry of Social Justice and Empowerment, Government of India, within a month, the utilization certificate and audited accounts certified by a Chartered Accountant. The audited accounts should include the following:-
 - a. Income and expenditure accounts/Balance Sheet including Receipts and Payments Account of the institution in respect of grants-in-aid received during the year; and
 - b. A certificate to the effect that the grantee institution has not received any other grant for the same purpose from any other Ministry/Department of the Government of India, State Government/UT Administration and any other Government/Non-Government organization.

12. Review of performance and monitoring

- (i) The State Government/UT Administration shall monitor the running of registered private institutions/NGOs at least once in a year and submit a report to the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India in the prescribed format.
- (ii) Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India shall conduct the periodic review, from time to time, of the projects being run by Central/State Govts./Public Sector Undertakings and autonomous bodies under Central/State Governments.
- (iii) The coaching institutions shall have to submit the course-wise list containing names of students with disabilities with address, telephone/normal mobile number and details of their bank accounts at the start of the course and at the end of the financial year. They shall submit the results declared till then for each exam along with roll number of these candidates.
- (iv) There shall be a review of the performance of the coaching institutions at the end of 3 (three) years and the assessment will be based on the results of differently-abled candidates provided coaching under this scheme.

- (v) The continuation of funding to the coaching institution within the 12th Plan period will entirely depend on the performance and success of the differently-abled candidates coached by the coaching institution in various competitive exams. The coaching institution shall endeavour to achieve optimum success rate for students with disabilities every year for continued support.
- (vi) The Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India, reserves the right to discontinue funding under the scheme at any point of time if the performance of the coaching institute is found to be unsatisfactory.

13. Tentative yearly Schedule for implementation of the Scheme:-

For new cases:

S. No.	Activity	Time Line
1.	Invitation of proposals	By 30 th April
2.	Last date for receipt of proposal	30 th June
3.	Scrutiny of proposals	In August
4.	Meeting of Selection Committee	In September
5.	Release of grant in aid to selected institutions	By 30 th September, subject to administrative approval by the competent authority.

For Empanelled institutions:

The proposals of empanelled institutions for renewal shall be considered in accordance with the provisions of General Financial Rules (GFR).

14. Date of Commencement of the Scheme

The scheme will be effective from 1st April, 2015.

15. Jurisdiction of the Scheme

The jurisdiction of the Scheme is up to providing prescribed financial support to the selected candidates for receiving coaching. The Scheme does not cover employment aspects of the awardees and also does not provide for any kind of assistance to the awardees in seeking employment anywhere, after his/her having availed of the benefits under this scheme.

16. Furnishing of False Information

If any candidate has furnished any false information/document and is established as false, he/she will be debarred from the award and if he/she has availed of it or is availing, an action will be initiated for recovery of the amount

spent with 15% compound interest thereon. Such candidate will also be black listed for future and appropriate legal action can be taken against the candidates.

17. Litigations

Any litigation on matters arising out of this scheme in India will be subject to sole jurisdiction of the courts situated in National Capital Territory of Delhi.

18. Change in the Provisions of the Scheme

The provisions of this Scheme can be changed at any time at the discretion of the Department of Empowerment of Persons with Disabilities, Government of India.

19. Review of the Scheme

Department of Empowerment of Persons with Disabilities may, at its discretion, undertake review of the scheme as and when required.

**Terms and Conditions for the Scheme of
Free Coaching for students with disabilities**

Following terms and conditions shall be fulfilled by the Pre-Examination Coaching Centres (PECs) while submitting the application:

1. The organization which intends to receive the Grant-in-aid under the Scheme should fulfill the requirements as prescribed under the scheme;
2. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the proposal and reputation of the coaching institution.
3. The organization shall confirm in writing at the beginning of each financial year that the terms and conditions contained in this document and that revised from time to time for the implementation of this scheme are acceptable to it.
4. The organization shall also execute a Bond on Non-Judicial Stamp Paper of Rs.10 in favour of President of India to the effect that it will abide by terms and conditions attached to the grant and that revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal actions as per law.
5. The institute shall claim grant in respect of students with disabilities having 40% or more disability only. .
6. The institute shall allow the authorized representatives of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India or of the State Government to inspect actual working of the scheme.
7. The institute shall maintain 'Card System' giving full Bio-data along with a photograph of each admitted candidate on a card with a view to maintain the record and follow up of the coached candidates.
8. The institute shall accept disability certificates in prescribed pro-forma duly issued by the competent Authority.
9. This Department shall disburse stipends directly in students' accounts through ECS/RTGS for the period from the date of actual admission of a candidate up to the last date of his attending the course. The candidates who are in receipt of stipend/maintenance allowance under any other scheme of the organization/Government will have an option to opt either for stipend under the coaching scheme or to continue with the stipend/maintenance allowance under the other scheme of the organization/Government.
10. The grantee institution shall not utilize the grant for any partisan, political or anti- Government propaganda.

11. The institute shall obtain an undertaking from each of the admitted candidate that once he is admitted for the course, he/she will not leave the course in between without assigning proper justification to the satisfaction of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India otherwise, he/she would be liable to refund back to the Government of India all the expenses incurred on his/her coaching.
12. The institute shall also obtain an undertaking from the candidate that he/she is not receiving/has not received any such coaching under any scheme of Government of India.
13. The institution shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques/ECS only. The grantee institution shall submit, at the time of seeking grant for continuation of the project, a copy of the bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts shall remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilization Certificate, to the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India latest by first week of July every year.
 - (a) the receipt and payment account of grant-in-aid in question for the year;
 - (b) the income and expenditure accounts of grant-in-aid in question for the year;
 - (c) the balance sheet, indicating assets and liabilities from grant-in-aid in question;
 - (d) the utilization certificate in prescribed format as per General Financial Rules.
 - (e) the audited accounts of the organization as a whole for the year.
14. The institutes shall not obtain grant for the same purpose/project from any other source, including the Government sources. In case, it receives grant for the same project from other sources also, the same shall be intimated to Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India immediately after receipt with proper reference.
15. The institute shall not divert Grant-in-aid or entrust the execution of the project for which Grant-in-aid is sanctioned, to another organization or institution.

16. If the Government is not satisfied with the progress of the coaching or considers that the guidelines of the scheme, terms & conditions of the sanction etc., are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and take such actions as it deems fit with or without prior notice.
17. At the time of renewal of the proposal, any unspent balance out of the grants shall be adjusted by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India in the subsequent admissible grant due.
18. The institute shall appropriately display the boards that should be erected at the coaching site indicating that the institution is running under the aegis of Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India.
19. The institute shall not charge any fees from the beneficiaries.
20. The institute shall advertise the scheme as much as possible through hoardings, print media/electronic media etc.
21. In the event of any Court case, the institute shall not be entitled to any grant-in-aid till the matter is pending in the court of law.
22. For all disputes involving Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India with regard to release of any grants, the jurisdiction of the Courts will be Delhi.
23. The institute shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein from time to time.

Date	Signature of President/Secretary/ Chairperson/Head of Institution
Place	Full Name Designation Official Seal

Note: Organization should ensure signature on all the pages of terms and conditions.

FORM – I

**GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT
DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES**

APPLICATION FORM**For****Proposals for financial assistance under the Scheme of Free Coaching for students with disabilities**

- Note:** 1. It is mandatory for the applicant (including the institutions run by State/UT) to fill all the columns. Incomplete application forms will be summarily rejected without any notice. A soft copy in a virus free CD/Pendrive to be also submitted.
2. Unsigned application form will be summarily rejected without any notice.
3. The application form and all annexures should be properly indexed by putting a page no. and index should be placed on the top of the application form.

I. Details of institution run by Central/State Governments/UT Administrations/ PSUs/Autonomous Bodies/Universities/Private Institutions.

S.No.	Particular	To Be filled by Institution
1.	Name of the Institution and full address	
2.	(a) Name of Head/Chairperson/President (b) Name of Secretary	
3.	Date of establishment	
4.	Brief history and account of activities of the organization since its inception	
5.	Proposed centers for providing coaching along with address	
6.	Latest landline telephone no. with STD code	
7.	Mobile no. of Chairperson/President, Secretary and Head of Institution	
8.	E-mail address of the coaching institution	

9.	Name of Act under which registered (if applicable)	
10.	Details of registration and date of expiry (attested photocopy of registration to be enclosed)	Registration No.: Date of registration: Date of Expiry:
11.	Details of Management Committee/Governing Body (if applicable).	Attach Annexure
12.	Constitution/MoA and bye-laws of the organization(copy to be attached)	
13.	Income and expenditure statement and Balance Sheet for previous 3 years, duly certified by Chartered Accountant or Government Auditor to be attached.	

II. Suitability of coaching institution

S.No.	Particular	To be filled by Institution
1	Experience of the coaching institution in the relevant field (should not less than 3 years)Years
2	Whether the institution has its own barrier-free building and sufficient space to organize coaching for the number of students with disabilities proposed for imparting coaching	
3	Other infrastructure available for imparting coaching like audio-visual facility, library in accessible format etc.	
4.	Whether the institution has been declared bankrupt at any point of time	Yes/No
5.	If yes, reasons thereof	
6.	Whether the institution has been blacklisted by any institution of the Government at any point of time, if so the details thereof.	

III Details of courses run by the Institution from its own funds during last 3 years.

(Please attach details of successful/placed students, Roll No., Name, address and Mobile number along with copy of published result/ details of placement, wherever applicable)

S.No.	Year	Name of the courses	Total no. of students coached	No. of successful/placed students	Percentage of successful students
1	2	3	4	5	6

Note: If State Governments/UT Administrations run coaching in more than one centre, they are required to give the above details separately for each coaching centre in the same format.

IV. Details of courses funded by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India during last 3 years, if any.

(Please attach details of successful/placed students, Roll No., Name, address and Mobile number along with copy of published result/ details of placement, wherever applicable)

S. No.	Year	Name of the course	Total No. of students coached	No. of successful /placed students	Percentage of successful students
1	2	3	4	5	6

V. Details of the proposal

S. N	Details of proposed centre	Name of courses for which the coaching is being proposed	Durations of the courses (in months)	Total No. of candidates proposed to be coached	Break up of local and outstation candidates	Consolidated proposed fee (Rs.)	Total amount (Rs.)
1	2	3	4	5	6	7	8

VI. Details of Faculty

S. No.	Name of Faculty	Qualification of the Faculty	Experience of the Faculty in coaching for competitive Exams	Any other credentials
1	2	3	4	5

Note: State Governments/ UT Administrations are required to give centre wise details of faculty.

VII. Bank details of the Organization for transfer of funds:

S. No.	Particulars	To be filled by University/ Institution
1.	Name and full address of the Bank where the University/ Institution desires to receive the financial assistance from Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India.	
2.	MICR/IFSC code of the branch of the Bank	
3.	Nature of account (current / saving) and correct account no.	

VIII. Details of Annexure (to be enclosed as prescribed in the guideline)

- 1.
- 2.
- 3.
- 4.

Declaration

I hereby solemnly affirm that the information given above is true to the best of my knowledge and belief.

Date

Signature of the Head/Chairperson/President/Secretary

Place

Name of the Signing Authority

Official Stamp of the Organization

**CONFIRMATION REGARDING GENUINENESS OF THE COACHING
INSTITUTION BY THE DISABILITY AFFAIRS / SOCIAL WELFARE
DEPARTMENT OF THE STATE GOVERNMENT**

1. The Coaching Institution viz. _____, located at _____ (full address with PIN), which has applied for grant to the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India under the Scheme of Free Coaching for students with disabilities for the financial year _____ is a genuine one and has experience of years in imparting coaching for competitive examinations. The particulars of the Coaching Institution are as follows:

S.No	Particulars	To be filled by the officer confirming genuineness of the institution
1	Registration No. and date	
2	Name of Chairperson / President / Secretary / Head of Institution	
3	Number of years since when Institution is functioning	
4	Infrastructure available for running coaching successfully like barrier-free building, teaching aids, library in accessible formats etc.	

2. It is further stated that the aforesaid coaching institution has earned its reputation in terms of success in competitive exams viz. _____ in the past _____ years.

Date
Place

Signature
Name & Designation of the Officer

Official seal

Note: This certificate shall be furnished by an officer not below the rank of Deputy Secretary of the State Department of Disability Welfare / Social Welfare Department only.

**GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT
DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES**

APPLICATION FORM

For

**Renewal of proposals for financial assistance under the Scheme of
Free Coaching for Students with Disabilities**

1. Name of the Coaching Institution and Address:
2. Financial year for which proposal submitted:
3. Details of results of student coached from the funds of the Ministry during previous year:-

S.No.	Name of the student with disabilities (as in beneficiaries' list and full address)	Father's name	Course for which coaching provided (as in beneficiaries list)	Competitive Exam(s) in which appeared during that particular year with Roll Nos	Result in each exam with supporting documents
1	2	3	4	5	6

4. Details of income and expenditure in respect of previous year's grant released by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India (To be certified by Chartered Accountant or Government Auditor):

5. Details of the proposal for current year:-

S.N	Details of proposed centre	Name of Courses for which the coaching is being proposed	Duration of the courses (in months)	Duration of the courses (in months)	Break up of local and outstation candidates	Consolidated Proposed fee (Rs.)	Total amount (Rs.)
1	2	3	4	5	6	7	8

6. In case there is any change in the information provided earlier, please specify with details:

7. Details of Annexure (to be enclosed as prescribed in the guideline)

- 1.
- 2.
- 3.
- 4.

Declaration

I hereby solemnly affirm that the information given above is true to the best of my knowledge.

Date

Signature of the Head/Chairperson/President/Secretary

Place

Name of the Signing Authority

Official Stamp of the organization

Form- IV

Particulars of bank accounts of candidates to be coached

1. Name of the candidate to be coached
2. Bank Name
3. Branch Name
4. Bank Account No.
5. MICR/IFSC code number of the bank
6. Account type (Saving Bank/Current Account/cash account)

(signature of the candidate)

(Please attach cancelled cheque of the above bank account)